

**THE CITY OF WEST PALM BEACH RESTATED EMPLOYEES'  
DEFINED BENEFIT RETIREMENT SYSTEM**

**MINUTES OF MEETING HELD  
FEBRUARY, 22 2011**

A regular meeting of the Board of Trustees was called to order at 1:32 P.M. by Benny Rodgers in the City Hall (5th Floor) Conference Room 5.19, 401 Clematis Street, West Palm Beach, Florida 33401.

Those Trustees present were:

Craig Kahle, Chair (arrived 1:41P)  
Benny Rodgers, Secretary  
Bill Swisher, Trustee  
Bob Burd, Trustee  
Patrick Cooney, Trustee  
Randy Sherman, Trustee  
Vicki Barnard, Trustee

Also present were:

Audrey Ross, Administrator – Resource Centers  
Claudia McKenna, Attorney – City of West Palm Beach  
Brad Armstrong, Actuary – Gabriel, Roeder, Smith & Company  
Rodger Moore, Risk Manager – City of West Palm Beach  
Andrew Grant, Employee, City of West Palm Beach

**PUBLIC COMMENTS**

N/A

**MINUTES**

The Board reviewed the minutes from the regular meeting held on January 25, 2011.

**A motion was made by Bob Burd to approve the minutes from the regular meeting held on January 25, 2011. The motion was seconded by Vicki Barnard and carried 6-0.**

**ADMINISTRATIVE REPORT – RESOURCE CENTERS (PRESENTED BY:  
AUDREY ROSS)**

- **DISBURSEMENTS**

The Board reviewed the disbursement list presented for the month of February 2011.

**A motion was made by Randy Sherman to approve the disbursements for the month of February 2011 as presented. The motion was seconded by Vicki Barnard and carried 6-0.**

- **BENEFIT APPROVALS**

The board reviewed the preliminary and final application for retirement for Willie Adams.

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**A motion was made by Benny Rodgers to approve the preliminary and final application for retirement for Willie Adams. The motion was seconded by Bill Swisher and carried 7-0.**

• **FINANCIAL STATEMENTS**

Ms. Ross presented the Board with the statement of income and expense and the balance sheet through the end of January 2011.

**The Board received and filed the financial statements through the end of January 2011.**

Ms. Ross presented the board with the Salem Trust class action report for the quarter ending December 31, 2010.

**PRESENTATION OF THE SEPTEMBER 30, 2010 ACTUARIAL VALUATION REPORT – GABRIEL, ROEDER, SMITH & COMPANY (PRESENTED BY: BRAD ARMSTRONG)**

Mr. Armstrong reviewed the Valuation for the fiscal year ending September 30, 2010. The assets as of that date were up to \$24,284,897, and the employer and employee contributions were \$2,096,896 and \$202,491 respectively. Mr. Armstrong stated that they have recovered from the down markets in 2007, but not as much as they would have liked to see. The City's contribution for the fiscal year beginning October 1, 2011 will be \$1,977,284, which has decreased from last year due to the investment income being greater than expected. He also noted that the plan had a net gain of \$2,515,517 for the fiscal year. Mr. Armstrong explained that the benefits payments increased during the year due to more retirees, as well as the administration expenses. As of September 30, 2010 there were 141 retirees and beneficiaries, 9 vested members and 55 active members. Lastly he stated that the Plan's unfunded liability has increased to \$8,349,121, in which payments of \$1,125,088 are being made annually to help reduce that liability.

**A motion was made by Randy Sherman to accept and approve the September 30, 2011 Actuarial Valuation Report as presented by the Actuary. The motion was seconded by Bill Swisher and carried 7-0.**

**CITY RISK MANAGER - RODGER MOORE**

Mr. Moore introduced himself to the board and explained what his roll at the City is. He wanted to review the workers comp program that the City offers for employees who are hurt on and off the job. Basically, they look into fixing their employees and they put them through a very intense program. Their philosophy has a stay at work program so that the members who are hurt on the job can eventually return to their job. If they can not find an employee a job at the City then they will look out to the market place to see

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if they can modify their job position. Although, he explained that if an employee is rehabilitated and goes to work for an outside City job, it is still the boards' responsibility to determine his case with this pension board. Mr. Moore noted that Mr. Grant's disability happened 16 years ago and he has been on light duty since.

**DISABILITY HEARING FOR ANDREW GRANT JR.**

Mr. Kahle asked Mr. Grant if he received a written notice of the hearing at least seven days in advance to today's meeting. Mr. Grant acknowledged that he did. It was also noted that all the Trustees received Mr. Grant's medical records pertaining to his disability case. Ms. McKenna stated that the first thing the Trustees needed to do was to determine whether Mr. Grant had a complete application before they could proceed. She noted that the Code states that the member must have a "certificate" from their treating doctor that states whether the member in their opinion is permanently and completely disabled and can no longer perform their job duties. In this case Mr. Grant's treating doctor wrote a letter of his condition, in which the board needs to determine whether they will except this letter as his certificate. Ms. McKenna commented that if the Trustees did not except this letter then the application would be incomplete and they could not move forward at this time. The board discussed his application and decided that it was incomplete at this time. The Trustees wanted to give Mr. Grant's treating doctor the opportunity to fill out the actual certificate which asks the question whether or not Mr. Grant is permanently and completely disabled. Ms. McKenna noted that she will send the certificate directly to Mr. Grant's doctor.

**ATTORNEY REPORT –CITY OF WEST PALM BEACH (PRESENTED BY:  
CLAUDIA MCKENNA)**

Ms. McKenna passed out the proposed Ordinance on the COLA which was scheduled to be on the City Commission agenda this evening. The second reading is scheduled for March 3, 2011. She explained that she removed the old language regarding the eligibility of the COLA, and added in the new language which no coincides with the AIG contract.

**A motion was made by Benny Rodgers to approve the revised Ordinance on the COLA language as presented. The motion was seconded by Bob Burd and carried 7-0.**

**OTHER BUSINESS**

N/A

**ADJOURN**

There being no other business, and the next meeting having been rescheduled for March 22, 2011 the meeting was adjourned at 3:23 PM.

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Benny Rodgers, Secretary